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### Sales Assistant

*Design Within Reach* | May 2022 – present
Provide excellent customer experience and facilitate sales.
Maintain showroom and swatch inventory, assist with visuals and merchandising.

Web Assistant
*American University CAS Marketing & Communication* | Feb 2020 – Aug 2022
Edited and published promotional articles and department updates through CommonSpot CMS.
Designed information and visuals to optimize user experience and accessibility.
Used Google Data Studio to generate YouTube and web analytics reports to track performance.

### **Graphic Design Intern**

Mayor’s Office on Asian and Pacific Islander Affairs | Jan 2021 – May 2021
Created graphics to share information and promote cultural events hosted by MOAPIA.
Developed skills in illustration, motion graphics, and video editing through hands-on experience.

Multimedia Intern
Investigative Reporting Workshop | Aug 2020 – Dec 2020
Created graphics for development/donor outreach and to promote virtual events.
Selected, purchased, and optimized images for use in online publication.
Published content through a WordPress site.

education
American University | May 2023
Bachelor of Arts, Communication Studies, Graphic Design minor
La Jolla High School | June 2018

other work

Campaign graphics and copyediting Eric Brock: Our New Direction | Aug 2020

### A picture containing fabric, clothing, pattern, wrapping paper  Description automatically generatedBrand development and email design *Chevy Chase At Home* | Feb 2020 – May 2020

Art Department/Art Director ATV (AU student television network) | Jan 2019 - Feb 2020
Photographer/Designer The Eagle (AU student paper) | January 2019–May 2019

skills

Adobe Creative Cloud
Adobe Photoshop
Adobe Illustrator
Adobe InDesign
Adobe Xd
Adobe Premiere Pro
Adobe Lightroom
Canva
Figma
HTML/CSS
Some Javascript
Some PHP
CMS
WordPress
YouTube
Facebook
Twitter
Instagram
Intermediate Spanish
Writing
Copyediting
DSLR Photography
Microsoft Office
Google Suite
Google Data Studio
Mailchimp
File Management